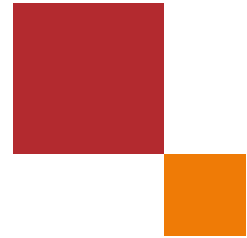


Managing Clinical Governance Course



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Overview of the course

The course is designed for individuals who lead, manage, facilitate or support clinical governance.

The course includes the background to clinical governance and all its components. It provides practical approaches and tools and techniques for implementing each governance component. Quality improvement, clinical audit, quality assurance, patient experience, risk assessment and management, incident reporting, analysis of patient safety incidents, evidence-based practice, and appraisal and development programmes are all fully explained. The course describes current evidence of good practice in each of the governance components.

The course relates to the Care Quality Commission's *Guidance for providers on meeting the regulations*. It does not go through the regulations in detail or cover how to prepare for a CQC visit.

Aim and objectives

Aim — Help people with responsibility for governance in their healthcare organizations to know how to get staff actively involved in carrying out practical governance-related work that will benefit the people cared for by the organization.

Objectives — Help people to develop competence and confidence in how to:

- assess how components of a governance programme are being implemented now and where improvements could be made
- get staff involved in agreeing on improvements in care or service needed in the organization and how to carry out a quality improvement project (QIP) properly
- use a framework for selecting what clinical audits should be done in the organization and how to design and carry out a clinical audit properly
- ensure that quality assurance is done on key functions using appropriate tools for assuring quality
- guide the organization in implementation of a proactive clinical patient safety programme
- oversee implementation of evidence-based practice, and explain what's involved in value-based care
- manage risk assessment and management in the organization
- guide staff in carrying out analysis of patient safety incidents to find and act on the true causes, including a human factors framework
- integrate how patients are involved in describing how they perceive the care and service they receive and act on what is learned, including what's involved in patient activation and shared decision-making
- describe how appraisals and continuing development fit into governance
- report on governance activities in the organization
- suggest, where needed, integrating governance functions into the routine work of the organization.

Format of the course

About 40 percent of the course time is allocated to practical work on governance-related activities, such as quality improvement, risk management, etc. Course participants usually work in small groups on practical work they can use in their own work places.

In the rest of the course time, the course leader explains the theory and current evidence underpinning the activity, and explains the practical approaches and tools.

Materials

Each course participant receives a copy of a 642–page *Clinical Governance Manual* that provides detailed descriptions of all the governance components and the evidence base, as applicable. Practical tools and reference materials are also provided.

Accreditation

This course is Certified as conforming to CPD requirements in the UK by The CPD Certification Service.