Advancing Clinical Audit Course

P R O G R A M M E
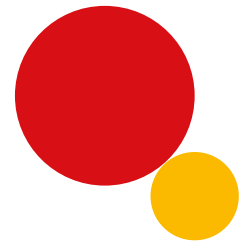
Day 1 —

09.00	**Registration**

Welcome and introduction to the course

Healthcare Quality Quest course leader
Participants share their backgrounds and personal learning objectives

How to specify an objective for a clinical audit — *Being focused on improvement in the quality of patient care at the start*

Presentation
Participants develop objectives for a clinical audit

Planning for involving key stakeholders in the design and conduct of a clinical audit — *Deciding on who the stakeholders are and what they should be involved in*

Presentation
Participants identify and plan the involvement of stakeholders in a clinical audit

10.45	**Break**
11.00	**How to decide on and specify the number and type of cases to be included in a clinical audit and a data collection strategy — *Selecting cases and a data collection strategy consistent with the audit objective***

Presentation
Participants decide on the number and type of cases to select for a clinical audit and the data collection strategy

12.30	**Lunch**
13.30	**How to construct quality-of-care measures for a clinical audit — *The components that make up a measure, types of measures and how to formulate measures of quality for a clinical audit***

Presentation
Participants develop quality-of-care measures for a clinical audit

15.00	**Break**
15.15	**How to construct quality-of-care measures for a clinical audit *(continued)***
17.00	**Adjourn for the day**

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Day 2 —

08.45 | **Reflections on learning**

Participants summarize their personal learning points from Day 1 in their Learning Diaries

09.00 | **Convene**

Major points from reflection on Day 1

Participants and the course leader reflect on learning from Day 1 and questions

How to design a protocol for collecting data — *How to devise and pilot test a protocol for efficient and reliable data collection, consider instructions for data collection and data sources, and anticipate findings to be presented*

Presentation
Participants outline a data collection protocol for the clinical audit designed and develop a way to test reliability of data collection

How to collate and organize preliminary data for a clinical audit — *How to collate preliminary data for a clinical audit*

Presentation
Participants prepare for collating data and facilitating review of the preliminary findings for an audit

10.45 | **Break**

11.00 **How to collate and organize preliminary data for a clinical audit *(continued)***

12.30 | **Lunch**

13.30 **How to facilitate clinician review of preliminary findings and report compliance with clinical audit measures correctly — *How to enable clinical teams to identify cases (or rates) of acceptable or unacceptable care and report preliminary versus final compliance and measure-by-measure and all-or-none compliance***

Presentation

Participants plan for clinical review of cases that are not consistent with audit measures and decide how to report compliance for a clinical audit

15.00 | **Break**

15.15 **How to analyse variation in processes or outcomes — *How to use run charts to track practice and find the type of cause of variation***

Presentation
Participants analyse run charts and decide on the nature of the action to be taken to improve practice and decide how to use run charts for clinical audits

17.00 | **Adjourn for the day**

Day 3 —

| 08.45 | **Reflections on learning** |

Participants summarize their personal learning points from Day 2 in their Learning Diaries

| 09.00 | **Convene** |

Major points from reflection on Day 2

Participants and the course leader reflect on learning from Day 2 and questions

How to summarize and present clinical audit findings — *How to use statistics to help stakeholders understand and interpret findings and identify improvements in care needed*

Presentation
Participants make decisions about how to present findings

| 10.45 | **Break** |

| 11.00 | **How to facilitate analysis of problems revealed by a clinical audit — *How to help teams identify causes of problems*** |

Presentation
Participants decide how to help teams identify causes of shortcomings in patient care

| 12.30 | **Lunch** |

| 13.30 | **How to facilitate changes in practice to achieve improvements in patient care — *How to ensure the actual desired improvement is clearly stated and help teams achieve desired improvements*** |

Presentation
Participants decide how to help teams to establish and implement effective and feasible actions for possible improvements

| 15.00 | **Break** |

| 15.15 | **How to apply project management tools to managing clinical audit — *How to plan the work and manage a timeline*** |

Presentation
Participants decide if project management tools would help in managing clinical audit

Summary of course, questions and course evaluation

Brief summary
Participants complete an evaluation of the course

| 16.30 | **Adjourn** |

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