

How to Teach Quality Improvement Workshop



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Aim

The aim of the workshop is to prepare staff to teach individuals and/or teams how to carry out quality improvement projects (QIPs)

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Learning objectives

The objectives of the workshop are to help participants to:

- use a model for planning teaching about quality improvement that reflects how adults learn
- identify and analyse the learning needs of a group as a basis for planning what to teach
- use a systematic way to structure any teaching session
- use practical ways to motivate a group to learn about quality improvement
- estimate how much people 'can take in' at one time and plan content accordingly
- present ideas about quality improvement that can be confusing or seem difficult in ways that people will understand
- make the right administrative arrangements for an educational session on quality improvement and prepare themselves to teach a workshop on quality improvement
- evaluate a workshop provided on quality improvement.

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The workshop helps staff interested in teaching staff about carrying out QIPs to *know the importance of:*

- strongly encouraging teams to use a structured approach to carrying out a QIP
- having a team to work on a QIP with a team leader, not an individual to do the entire project
- getting consistent and continuous commitment to QIPs by key stakeholders
- selecting among 30 tools that can be used in QIPs
- using available information in the organization about needs for QIPs and being systematic in agreeing on a priority

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and *know how to advise a team* on how to:

- identify possible QIPs based on problems in local practice and work with a team to select the priority systematically
- form a team for a QIP and start the team working productively
- identify key stakeholders in a QIP and get the stakeholders committed to support the team
- measure the effects of current practice and repeat measurement following the change in practice intended to achieve improvement
- use QI tools properly.

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Format

The workshop leader:

- provides practical guidance about what's involved in planning and preparing for giving a workshop on quality improvement in an organization
- explains the supportive materials that are being made available to the participants
- facilitates participant discussion about how to arrange for local QI workshops.

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Materials

Each participant receives a 116–page book on how to teach quality improvement. Certificates of participation in the workshop are provided.

Optional extra: *Quality Improvement Teaching Package*

Certification

This workshop is Certified as conforming to CPD requirements in the UK by The CPD Certification Service.